

**VILLAGE OF PLEASANT PRAIRIE
PLEASANT PRAIRIE VILLAGE BOARD
LAKE MICHIGAN SEWER UTILITY DISTRICT
9915 39th Avenue
Pleasant Prairie, WI
April 6, 2009
6:30 p.m.**

A Regular Meeting of the Pleasant Prairie Village Board was held on Monday, April 6, 2009. Meeting called to order at 6:30 p.m. Present were Village Board members John Steinbrink, Monica Yuhas, Steve Kumorkiewicz, Clyde Allen and Mike Serpe. Also present were Michael Pollocoff, Village Administrator; Peggy Herrick, Asst. Village Planner and Jane Romanowski, Village Clerk.

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. MINUTES OF MEETINGS - MARCH 16 AND 23, 2009**

YUHAS MOVED TO APPROVE THE MINUTES OF THE VILLAGE BOARD MEETINGS OF MARCH 16 AND MARCH 23, 2009 AS PRESENTED IN THEIR WRITTEN FORM; SECONDED BY ALLEN; MOTION CARRIED 5-0.

5. CITIZEN COMMENTS

Dick Ginkowski:

Dick Ginkowski, 7022 51st Avenue. Good evening. Two years ago, three years ago, this was a different room and a different place at this time of the evening. It is no accident that this Board has functioned so much better, so much more effectively in the last two years. Not perfectly, but many of the criticisms that came from the past two years, three years, four years, the fractionalization, the fragmentation, the polarization that had existed previously were not necessarily healthy for the community. It started with the allegations that everyone was in agreement and lock step, the Board was 5-0, why bother? And then unfortunately the individuals who sought to be the cure to that became polarizations force of their own and didn't deliver as promised to a sufficient extent to retain their positions on the Board.

But this Board has shown the community a number of things. It's shown the community that it is able to function and govern effectively with the Village staff. It has shown that decisions can be made where not everyone is in agreement. They're not necessarily 5-0 decision nor are they necessarily 3-2. But there is expression of disagreement without being disagreeable, with being constructive rather than posturing, with looking out for what is perceived to be the best interest of the Village rather than a personal ax to grind or cause to advance. It's not perfect, there's room for growth, but anyone looking back two to three years would have to concur we're a lot better off than we were then. And for that everyone here deserves the appreciation of the community. Keep it up and improve. Thank you.

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John Steinbrink:

Thank you.

Jane Romanowski:

There are no more sign ups, Mr. President.

John Steinbrink:

Anyone else wishing to speak under citizens' comments?

6. ADMINISTRATOR'S REPORT

Mike Pollocoff:

Nothing tonight, Mr. President.

7. NEW BUSINESS

A. Consider Agreement with TDS to provide voice over IP telephone service and purchase an updated telephone system for Village operations.

Mike Pollocoff:

Ruth Otto will present her analysis.

Ruth Otto:

Thanks, Mr. President. The Village Board approved capital for the first of three phases to replace phone systems in the Roger Prange Municipal Center, the Village Hall, RecPlex and Fire Station No. 2. This was a 2009 capital item. The system in the Prange Center and the Village Hall are over 12 years old and the system in the RecPlex is going up to nine years old at this point. It was determined that it would be necessary to replace them due to the lack of parts and due to the age and the handsets, as well as the fact that the failures are increasing on the age of the equipment. The approval to purchase the first phase inspired the staff to do a full analysis of our options that are available.

And the key factors that were considered while performing this analysis were a reduction in operations costs. One of the primary requirements of the capital projects was a reduction in operations costs. Hard costs would include local, long distance, ISDN and point-to-point lines and hardware maintenance. Soft costs include the labor required to service phone problems, moves, changes as well as the service impact due to phone problems and telephone outages. Another item was the improvement of existing telephone services. Currently the telephone systems reside on old copper lines in the ground that short out every spring and every wet fall. Whatever phone was purchased, the current phone services would greatly impact its performance.

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Considering these factors, the staff decided that we needed to research two areas and that was carriers and hardware and then their cost differences. Currently the Village uses AT&T for all our voice services. These services include local, long distance, ISDN and point-to-points. No matter what phone system we were to purchase it was critical to evaluate our current carrier and compare pricing and our service level agreement with others who can service our sites. Along with the pricing, it was critical to rectify the poor infrastructure network that resides beneath the ground in which our service certainly resides on.

AT&T has had many opportunities to rectify the poor copper that our services ride on. It has become very apparent over the years that many of the copper lines sitting in the ground between the central offices of AT&T and three of our four main sites of the Village have water penetration issues. The indicators of this problem are erratic outages in the spring, during heavy snow melt and during wet spring/fall periods due to rain. The outages are triggered by water entering the wiring and producing shorts. AT&T resolves the problem over and over again by simply moving us to another pair that isn't shorting out at the time. I've been trying to track the problem. I've been persistent with trying to get resolution, and AT&T has no desire to reinvest in the capital in the ground to improve their services in this area.

TDS Telecom approached the Village for the opportunity to provide better pricing to regain the Village's business. While the Village was a customer of TDS Metrocom, and that's a division of TDS Telecom, we left several years ago due to constant service issues and TDS' inability to get AT&T to rectify problems. It basically rode on AT&T's infrastructure. The response to TDS Metrocom was that it was probably doubtful that we would even consider them unless they were to consider improving the infrastructure in the ground, and TDS' response was overwhelming. Not only did they return some savings on the services, but they also provided a commitment from the top management in capital to install fiber to the Village Hall and Roger Prange Municipal Center this spring. They have made the commitment because they have lost market share in the area, and they decided their best way to bring market share back on their table was to put infrastructure in the ground because AT&T's infrastructure was having problems.

The other options that were available to us were Time Warner Cable and Verizon. Time Warner Cable, while they are attempting to explore the larger business arena with voice services, has been ineffective in providing service details. They have provided pricing, and while it was somewhat competitive they weren't able to provide substantial information to support the pricing, they were unsure of the details, and with those details lacking I wasn't able to recommend them as a service. And Verizon was contacted but I wasn't able to get any response from them for quotes.

Let's talk just briefly about the hardware. There's a gamut of options out there as far as voice over IP. That is a new technology for telephone systems. Besides the variation in the prices and features that are available, there's also two kinds of systems and that is premise based on hosted. Premise based hardware is the traditional model that the Village currently uses right now. The business purchases the entire system, the box, all the hand sets, the switching equipment to carry it throughout the facilities. This model is what our five year capital plan is currently based on. It requires the customer to purchase all the hardware and software, invest in a maintenance program

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for hardware and software support. This model also requires a plan to reinvest over time to keep the system up to date by planning for its life cycle. Since the system is physically on site, the design would require some redundant pieces in other buildings to ensure business continuity if a failure were to occur.

Hosted is an old concept but a new model for voice over IP. It's similar to the old Centrex which is the business purchases the hand sets and the switches and the big box physically is owned and managed by the carrier. Unlike Centrex, though, the voice over IP model would provide the customer with the full capability to manage their own systems without any assistance of the carrier. This model requires minimal capital investment and eliminates the need to fully reinvest in the future as a cost in improvements and upgrades would sit on the shoulders of the carrier. The expectation to keep the technology current would be fulfilled by a full service level agreement with the carrier. Since the system is not physically on site, this design would provide immediate business continuity and disaster recovery as systems will never go down.

The cost of a premise-based system varies based on the capacity features required and the manufacturer. It was very important when considering a premise based system to understand the added costs associates with features, enabling IP functionality for both the system and the hand sets sold with the system and the costs associated with maintenance and upgrades. Further, it is imperative to insure that the system will expand as the Village expands. The cost of a premise based system when we're talking about the full installation across all the buildings it ranges anywhere from \$102,000 to \$258,000 depending on the vendor.

A hosted solution does eliminate much of the up front costs associated with a phone system. All upgrades and maintenance are included in the monthly service price. This simplifies budgeting and eliminates any risk of obsolescence. Further the managed IP pricing includes the costs of the data switch network required for any voice over IP applications. The service includes the installation, the maintenance and the configuration of the data. What we're looking at for doing all four sites total cost \$42,254.

Some other factors that were considered in this analysis were business continuity. A premise based environment with all the call set ups, call routing, voice mail recording all occurs within the phone system in the building. As a consequence of this configuration, a number of things needed to be considered, disaster recovery is the number one concern. A circuit failure means that traffic can no longer be routed. Calls cannot be completed and voice mail is inaccessible. Further, calls cannot be redirected without additional redundant costs. The hosted solution is in a data center via redundant servers and fail over systems. The hosted service provides virtually non blocking access to and from the public telephone network. Callers will never get a busy signal. In the event of a circuit failure voice mail will continue to capture calls and alternate routing options will continue to direct calls. We will have access to the system to change call routing to another building until the facility is restored by the click of a mouse.

Other key requirements fulfilled include the ability to interface with our existing analog systems like our voice recorders and voting machines; interface with new systems in the future; improve telephone service; reduce operational costs; provide flexibility to adjust to current and future phone traffic needs; perhaps possibly sometime creating a call center at some point for the

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Village; single number access, the find me/follow me, letting a call follow somebody from a land line to a cell phone back to a land line if needed; and the ability to send out calls via a distribution list, example, when they have to do snow plowing. Our foreman can dial one number and it would go to all the snow plowers by one click. Dispatch could send out a call to all paid on call fireman by one click. Those are examples that could be available with this new system.

It's the staff's recommendation to move to TDS as a carrier on the fiber and go to managed IP for a new phone system. The original project was planned for three years. This is \$7,000 over the original capital approved for one year, but overall with the three year's worth of this project if we were to do this we're actually saving in capital \$70,871.60. I'll answer any questions.

John Steinbrink:

Any questions?

Mike Serpe:

This system sounds very good, Ruth. My question is do we know the response time, the comparable response time, between TDS and AT&T when there's a malfunction in the system? Does TDS have the ample manpower in the area to respond to our needs in the event of a failure?

Ruth Otto:

I'm going to say yes. That wasn't our problem in the past with them either. Their problem was they were running on AT&T's network and they weren't able to get AT&T to fix the problem. But they do have ample staff to be able to support us at immediate notice.

Mike Serpe:

I'm pretty impressed with your presentation and the functions that this system will provide. That was my only concern. I am a victim of an AT&T shortage on my line through water problems that happened a couple times so I know what that's like.

John Steinbrink:

Other comments or questions? Hearing none, thank you, Ruth. I need a motion.

Monica Yuhas:

I'll make a motion to approve the agreement with TDS to provide both voice over IP telephone service and purchase an updated telephone system for Village operations.

Mike Serpe:

Second.

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John Steinbrink:

A motion by Monica, second by Mike. Further discussion on this item?

YUHAS MOVED TO APPROVE AN AGREEMENT WITH TDS TO PROVIDE VOICE OVER IP TELEPHONE SERVICE AND PURCHASE AN UPDATED TELEPHONE SYSTEM FOR VILLAGE OPERATIONS AS PRESENTED; SECONDED BY SERPE; MOTION CARRIED 5-0.

B. Consider Award of Contract to purchase materials for the 85th Street Sanitary Sewer Relay.

Mike Spence:

Mr. President, as part of the 85th Street reconstruction project, the existing sanitary sewer was televised on 85th Street and found to be in poor condition and in need of rehabilitation. So as part of the 85th Street reconstruction project this would be a perfect time or becomes a perfect time to upgrade and rehabilitate that sanitary sewer. What we're talking about is a small stretch of up to about 1,000 feet west of Cooper to not quite 57th Avenue. This is a project that the Village's construction crews are capable of handling, and as a result of that we went out for bids to get the equipment to have the Village crews install this sanitary sewer.

Before you you have the results of the bids. We received four bids last week for supplying the sewer pipe for the project. I think it's indicative of the economy right now that we've got very good bids. The four bids that we got three of them were within five percent of each other. So we're recommending, staff is recommending that Davies Water Supply we enter into an agreement for them to supply the materials and fittings for the sanitary sewer on 85th Street. That amount of that contract is \$3,683.50. We also would be purchasing \$7,872 related to three manholes and the castings and lids associated with that. So, again, I recommend approval of this agreement with Davies.

Clyde Allen:

So moved.

Mike Serpe:

Second with a question.

John Steinbrink:

Motion by Clyde, second by Mike.

Mike Serpe:

Does our utility crew install these manholes?

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Mike Spence:

Yes.

John Steinbrink:

Further comment or question?

Steve Kumorkiewicz:

Mike, I thought the sewer

Mike Pollocoff:

There's a pitch . . . eight inch sanitary sewer and six inch laterals.

Mike Spence:

Yes, eight inch sanitary sewer and then the laterals from the connections are six inch. This line doesn't have a lot of flow to it. So I would be surprised—it's an eight inch when we televised.

Steve Kumorkiewicz:

That's going to take the flow of the subdivision on the north side

Mike Pollocoff:

Just a home sits on it.

Steve Kumorkiewicz:

Oh, just a home in the front, okay. I thought the subdivision

Mike Spence:

No.

Mike Pollocoff:

We'll be having a public information meeting for the neighbors in that area on April 21st.

Mike Spence:

Yes, the meeting is going to be April 21st at Whittier Elementary School at 6:30.

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Steve Kumorkiewicz:

Where?

Mike Spence:

At Whittier Elementary I believe in their multipurpose room at 6:30.

Steve Kumorkiewicz:

The 21st?

Mike Spence:

Yes, that's a Tuesday.

Mike Pollocoff:

This is really - once we begin on this it's the beginning of the 85th Street project. Sanitary sewer runs right down the middle of the street. There's not much room left. Plus, we're replacing laterals from the center of the street to the property lines. That's one reason we'll have the meeting because we'll begin discussions of the detour and rerouting of traffic as we begin, because it won't be long after that the major road reconstruction will begin as well.

Mike Spence:

The other thing I just wanted to add to that, I've got a meeting with the Kenosha Unified School District on Thursday to meet with their officials and their transportation person because this is going to be very disruptive. We know that the traffic is a big issue there. So we're going to try to do as much coordination ahead of time as we can. The big thing is we have to work with the bus routes to get all that taken care of. What I've told them the schedule for installing the sewer would probably be as early as two to three weeks from now if this is approved. And then the construction of the road would be shortly after that. We haven't made any promises at this point. I'm looking at the schedule. It could be back into a little bit into the fall, too. So we're trying to make sure everybody is informed.

Steve Kumorkiewicz:

Do you think an alternative route for the buses from 85th? Because I don't know if I'm wrong but I'm looking at 60th Avenue, 85th and 60th Avenue and 80th going east or west.

Mike Spence:

I think that's the purpose of my meeting on Thursday is talking with Kenosha Unified School officials and find out what options we have. In addition, I'm going to have someone from our

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utility department there, too, so we can talk about if the road will be passable at all. The problem is we're right in the middle of the road. But we're going to work on all those details.

Steve Kumorkiewicz:

The only alternative I can see is 93rd is too far south. There's no place for the kids to go so it has to be 60th and 80th. Okay, thank you.

John Steinbrink:

We have a motion and a second. Any further discussion?

ALLEN MOVED TO APPROVE AN AWARD OF CONTRACT TO DAVIES WATER SUPPLY TO PURCHASE MATERIALS FOR THE 85TH STREET SANITARY SEWER RELAY AS PRESENTED; SECONDED BY SERPE; MOTION CARRIED 5-0.

C. Consider Amendment No. 1 to the Professional Services Agreement with Clark Dietz for the sanitary sewer by-pass line for Sewer D Decommission.

Mike Spence:

Mr. President, this item is for an amendment to the contract that the Village has with the engineering firm of Clark Dietz. The additional services are services that were beyond what we originally had asked them to do. This project—a lot of times when you scope a project things evolve, and until we got into the detailed design we weren't sure specifically which route we were going to take.

This is the proposed route of the Sewer D for the abandonment of Sewer D. Originally we have moved the alignment. We also have to cross a ditch. So there were a number of route analyses that Clark Dietz had to do. In addition, there was coordination with DNR for wetlands and floodplain. So these were all additional items that were not in the original agreement with them. So in order to keep this moving - again, Clark Dietz continues to work with engineering on the design. We are at the point where we are going to be finalizing the legal description so we can acquire the land for the installation of this sewer with the ultimate goal of meeting our time frame of abandoning the plan by December of next year. So with that staff, again, recommends approval of this amendment.

Mike Serpe:

So moved with a question.

Monica Yuhas:

Second.

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John Steinbrink:

Motion by Mike, second by Monica. Mike?

Mike Serpe:

The \$28,300 is over and above what we had originally?

Mike Spence:

Yes.

Mike Serpe:

Where is that coming from?

Mike Pollocoff:

That's coming out of that project fund. As Mike indicated we're working on that design. One of the things we're working to accomplish on this is to be able to without a lift station at Sewer D we're going to be paying for that lift station to pump the waste water over to the Lakeview lift was to identify that route that would be not intrusive on that farm field. At some point that farm field will be developed. Secondly, we wanted it to be at a depth that's manageable so the Village isn't paying an exorbitant amount for digging a line down deep. At some point on the original layout we were looking to be 30 feet deep. That would give some future potential development the opportunity to use this interceptor as it would a collector line. So the more we looked at it we just didn't see that—it was expensive for a maybe.

Sometimes you can put these things in with the best intentions but it . . . future development and if the development doesn't go that way then you end up spending all the money for naught. We tried to do that in Highway 50 with the sewer main coming from Bristol. That ended up getting relocated by Target. So our goal in this is to make this main operate as inexpensively as possible and get that layout just right so that it minimizes our acquisition expenses and our ongoing operation expenses. If we get that main to perform the way we want that \$28,000 is going to disappear over the time of a few months versus getting a layout that we weren't comfortable with and I think probably would have been contentions in land acquisition, and it probably would have increased the project cost as well. So I'm real comfortable with the work that Mike and his staff has done with Clark Dietz at this point to get this thing tuned up. That being said there's a lot of survey work that goes on out there, too. But you've got to have it . . . you start laying this out on County topos

Steve Kumorkiewicz:

Mike, you're going to 88th, right

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Mike Pollocoff:

It's going to be just north of Jerome Creek on 88th Avenue.

Steve Kumorkiewicz:

That's where we're planning to put a bike trail over there?

Mike Pollocoff:

The plans are there's going to be a bike trail over this line. The primary purpose is there's going to be a ten foot path that enables us to drive a . . . machine over this sewer line and clean it. But we're not going to be there every day so in the interim people can use it as a bike path that will get you from Prairie Springs over to 104th Avenue.

Steve Kumorkiewicz:

Okay, thank you.

John Steinbrink:

Further comments or questions? If not we have a motion and a second.

SERPE MOVED TO APPROVE AMENDMENT NO. 1 TO THE PROFESSIONAL SERVICES AGREEMENT WITH CLARK DIETZ FOR THE SANITARY SEWER BY-PASS LINE FOR SEWER D DECOMMISSION; SECONDED BY YUHAS; MOTION CARRIED 5-0.

D. Consider Award of Contract for the Bentz Estates Subdivision Outlot Maintenance.

Mike Pollocoff:

Mr. President, we received sealed bids for grounds maintenance for the Bentz Estates parcel for primarily maintenance of the pond, fountain. Treatment will be included there. Two bidders submitted proposals, Breezy Hill Nursery and Kenosha Grounds Care. Kenosha Grounds Care submitted a total pond cost of \$1,070, and Breezy Hill submitted a cost of pond maintenance of \$910. It's our recommendation that the contract be awarded to Breezy Hill for an amount not to exceed \$910. This is just for work to be done by the contractor. It's not included any anticipated work that they'd be doing

Mike Serpe:

Is this in line with the homeowner's monthly or annual fees?

Mike Pollocoff:

This is right where they were last year.

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Mike Serpe:

They're higher?

Mike Pollocoff:

No, they're the same.

Mike Serpe:

They're the same. Move approval.

Steve Kumorkiewicz:

Second.

John Steinbrink:

Motion by Mike, second by Steve. Further discussion?

SERPE MOVED TO AWARD A CONTRACT TO BREEZY HILL FOR THE BENTZ ESTATES SUBDIVISION OUTLOT MAINTENANCE AS PRESENTED; SECONDED BY KUMORKIEWICZ; MOTION CARRIED 5-0.

E. Consider Award of Contract for the Tobin Woods Subdivision Outlot Maintenance.

Mike Pollocoff:

Mr. President, we received two sealed bids on March 19th for maintenance. Kenosha Grounds Care submitted a bid of \$1,360 for pond maintenance. Breezy Hill submitted one for \$950 for pond maintenance. Our recommendation is—in addition we asked for cul-de-sac maintenance on that subdivision as well. This is a larger subdivision than Bentz. Total cul-de-sac maintenance on the outlot for Kenosha Grounds Care was \$4,150, for Breezy Hill it was \$4,064.92. The Superintendent of Public Works and I recommend that we award a contract for the retention pond and cul-de-sacs in the Tobin Woods Subdivision to Breezy Hill.

Clyde Allen:

So moved.

Mike Serpe:

Second.

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John Steinbrink:

Motion by Clyde, second by Mike. Any further discussion?

ALLEN MOVED TO AWARD A CONTRACT TO BREEZY HILL FOR THE TOBIN WOODS SUBDIVISION OUTLOT MAINTENANCE AS PRESENTED; SECONDED BY SERPE; MOTION CARRIED 5-0.

F. Consent Agenda

- 1) Approve a Letter of Credit Reduction for the Creekside Hill Development.**
- 2) Approve Bartender License applications on file.**

Steve Kumorkiewicz:

Make a motion to approve.

Monica Yuhas:

Second.

John Steinbrink:

Motion by Steve, second by Monica.

KUMORKIEWICZ MOVED TO APPROVE CONSENT AGENDA ITEMS 1 AND 2; SECONDED BY YUHAS; MOTION CARRIED 5-0.

8. VILLAGE BOARD COMMENTS

John Steinbrink:

I guess it's appropriate to say happy 20th anniversary Village. We've been a Village for 20 years. It doesn't seem like 20 years. Maybe to Mike it does and Mike it does. But we've seen a lot happen in those 20 years. There's been a lot of change in the landscape, probably a lot of it due to location or by wise planning. Just some figures to go back from 1988 to 2008. The population back at that time was 12,037 when the Village first became a Village and in 2008 we were 19,565. We had a new construction value of \$37,093,159. In 2008 we jumped up to \$197,000,000. That's quite an increase. If you're not talking about billions and trillions with the stimulus package it's all chump change.

Police complaints received, back in the old days we had 8,221 police complaints. In 2008 we answered 16,610. Traffic arrests, 1,097 compared to 2,968. Crime rate clearance 54 percent and we're now achieving 62.66 percent. Congratulations Chief. You guys are still doing a great job. And that's one thing the citizens notice is how well our departments function here in the Village. Fire calls, 461 compared to 722. So even the Fire Chief has been a little busier with the increase, but then you look at the population change and the traffic that moves through our Village these

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days and there's quite a bit of difference. Rescue calls, 786 compared to 1,309. And along with that came the level of service for rescue. We went from a TD to a paramedic service. That's an accomplishment. We were ahead of our time we can call it the old days, but we're state of the art today.

And when you look at all these numbers we had an equalized value back then of \$360,000,000 compared today to \$2.8 billion. That's with growth of industry and residential and, to say the least, we've come a long way. And just with that the improvements, improved structures grew from 3,700 to 6,600. So we did see some growth in that time and we did see some value increase. I think that serves us well in the Village and kind of protects the taxpayers here. So we've come a long way and we didn't do it alone, and it was thanks to the Board, the staff and all the people that decided to make Pleasant Prairie their new home. I think most of them made a wise choice so congratulations.

Clyde Allen:

Thinking on the same lines, I'll make it brief but on our 20th anniversary we look back and, Mike, you look so much younger. I want to thank and congratulate you and all of the Village Board past Presidents, all the Village Board members, all the department heads and the staff and all the outside influences that were needed to make this happen. I know the County Executive put an awful lot of work into it, what had to transpire to get us to become a Village and their work all came to fruition and it's really great. So congratulations everyone and I thank you.

Mike Serpe:

One constant during that 20 years, John, you and I have been on here but Mike is the one constant. He's been here then to now and say what you want, but the success I still give you the credit for the success, Mike. You're a good leader and a man with good vision.

John Steinbrink:

He has a lot of gray hair now and I think he's actually lucky he has any hair.

Mike Pollocoff:

Thank you.

9. ADJOURNMENT

YUHAS MOVED TO ADJOURN THE MEETING; SECONDED BY SERPE; MOTION CARRIED 5-0 AND MEETING ADJOURNED AT 7:10 P.M.